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Personnel

**SERVICEMEN'S GROUP LIFE INSURANCE
(SGLI) AND VETERANS' GROUP LIFE
INSURANCE (VGLI)**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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(SSgt Timothy G. Craig)
Supersedes AFR 211-23, 31 January 1978.

Certified by: HQ AFMPC/DPMA
(Col Joseph W. Moran)

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This instruction directs procedures for electing life insurance. The SGLI and VGLI programs are based on Public Law (Title 38, United States Code (U.S.C.), Sections 1965-1979). Changes to the program, such as increasing the maximum amount of basic coverage and premium rates, are made by law. Refer to VA Handbook 29-75-1, *Servicemen's and Veterans' Group Life Insurance Handbook, September 1987*, for information. It implements Air Force Policy Directive 36-30, *Military Entitlements*. Process supplements that affect any military personnel function as shown in Air Force Instruction (AFI) 37-160, volume 1, table 3.2, *The Air Force Publications and Forms Management Programs--Developing and Processing Publications* (formerly AFR 5-8).

SUMMARY OF CHANGES

This instruction substantially revises AFR 211-23, 31 January 1978. It deletes duplicate information contained in VA Handbook 29-75-1; such as, types of coverage and eligibility, conditions and amounts of coverage, and how to designate beneficiaries.

1. Functional Area Responsibilities:

1.1. The Office of Servicemen's Group Life Insurance (OSGLI), 213 Washington Street, Newark, NJ 07102-2999, administers the SGLI and VGLI programs.

1.2. Headquarters Air Force Military Personnel Center, Directorate of Personnel Program Management, Personal Programs Branch (HQ AFMPC/DPMASC), 550 C Street West, Suite 12, Randolph AFB TX 78150-4714, provides guidance and supervision over the SGLI and VGLI programs; and provides SGLI information to the Directorate of Casualty Matters, Casualty Division (HQ AFMPC/DPMCA), when a member dies on active duty or within applicable periods of coverage after separation or retirement.

1.3. Headquarters Air Reserve Personnel Center, Directorate of Personnel Entitlements and Casualty, Personnel Entitlements Branch (HQ ARPC/DPAEC), 6760 E. Irvington Place #1800, Denver CO 80280-1800, provides procedural, and administrative guidance concerning SGLI and VGLI to members of the USAFR and ANG.

1.4. Defense Finance and Accounting Service - Denver, Joint Uniform Military Pay System (JUMPS), Support Division, (DFAS-DE/SJGJ), 6760 E. Irvington Place #3000, Denver CO 80280-3000, provides system support for JUMPS transactions.

1.5. The Chief, Military Personnel Flight (MPF), ensures compliance with this instruction. The MPF Customer Support Section maintains and completes the following Veterans' Affairs forms: SGLV-8283, **Claim for Death Benefits (Servicemen's Group Life Insurance) (Veterans' Group Life Insurance)**; SGLV-8285, **Request for Insurance (Servicemen's Group Life Insurance)**; SGLV-8286, **Servicemen's Group Life Insurance Election and Certificate**; SGLV-8713, **Application for Servicemen's Group Life Insurance (SGLI) (Retired Reservist)**; and SGLV-8714, **Application for Veterans' Group Life Insurance**. Obtain these forms from Air Force Publications Distribution Office (PDO). The MPF Chief can delegate completion of forms to unit level. The Customer Support Section:

1.5.1. Manages this program in accordance with VA Handbook 29-75-1.

1.5.2. Counsels and provides members with the appropriate monthly premium rates.

1.5.3. Processes appropriate JUMPS transaction in accordance with the instruction governing the Base Level Military Personnel System.

2. Forms Prescribed. SGLV-8283, **Claim for Death Benefits (Servicemen's Group Life Insurance) (Veterans' Group Life Insurance)**; SGLV-8285, **Request for Insurance (Servicemen's Group Life Insurance)**; SGLV-8286, **Servicemen's Group Life Insurance Election and Certificate**; SGLV-8713, **Application for Servicemen's Group Life Insurance (SGLI) (Retired Reservist)**; and SGLV-8714, **Application for Veterans' Group Life Insurance**.

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